

<b>Standard Operating Procedures</b>		
<b>SOP #206.3 Revision 3</b>	<b>TITLE: Ethical Obligations of IRB Members and Staff</b>	Effective Date: 3/1/2019
Approved By: OIRB Director	Signature 	Date 3/1/2019
Approved By: IRB Chair	Signature 	Date 3/1/2019

**PURPOSE**

To describe the ethical standards and obligations of UNM Institutional Review Board (IRB) members and Office of the IRB (OIRB) staff (i.e. employees).

**REVISIONS FROM PREVIOUS VERSION**

Update regulator references and other administrative changes

**POLICY**

The mission of the IRB is to protect the rights and welfare of research participants as well as to function as a committee that evaluates the ethical aspects of research involving human participants. IRB members and staff are expected to understand and make decisions based on the Ethical Principles of the Belmont Report including Respect for Persons (e.g. applied by obtaining informed consent, giving consideration to privacy and confidentiality, and adding protections for vulnerable populations), Beneficence (e.g. applied by weighing risks and benefits) and Justice (e.g. applied by the equitable selection of subjects), the Nuremberg Code, the Declaration of Helsinki, as well as the ethical guidelines contained within the federal regulations.

All parties involved in the review and conduct of research are expected to also adhere to the principles of expertise (“competent to do the work”) and integrity (“faithfully adhere to professional principles”). Ethical principles from other sources (e.g., International Conference on Harmonization) may also be applied to research reviewed by the IRB.

All members and staff are expected to make decisions free from potential conflicts of interest. This may be done by identifying potential conflicts of interest and abstaining from participation in the review, discussion and/or vote on projects that represent such conflict.

**RESPONSIBILITIES**

Execution of SOP: OIRB Staff, IRB, Researchers

**REFERENCES**

45 CFR §46.103(d), 45 CFR §46.103(e), 21 CFR 56.103, 28 CFR 512, The Belmont Report, The Nuremberg Code, The Declaration of Helsinki, Institutional Review Board Handbook; 45 CFR 160 and 164 (HIPAA Privacy Rule).