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| Complaint ReportThe purpose of this form is to document complaints from participants or others. | C:\Users\cbcholka\AppData\Local\Microsoft\Windows\INetCache\Content.Word\UNM_OfficeInstitutionalReviewBoard_Horizontal_RGB.PNG1805 Sigma Chi NE | Tel: (505) 277-2644 Website: irb.unm.edu | Email: IRBMainCampus@unm.edu |

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| Project Identification |
| IRB reference number: |  | Principal Investigator of Record: |  |

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| Person Reporting Complaint |
| Name: |  | [ ]  Complainant prefers to be anonymous |
| Phone: |  | Email: |  |
| Address: |  |
| Complainant is: | [ ]  Participant | [ ]  Research Staff | [ ]  Other:  |
| Would they like to receive follow-ups, if there are any? | [ ]  Yes (must have contact information) | [ ]  No |

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| Details of Complaint(s) |
| Date(s) of incident(s): |  |
| An explanation of the concern, complaint, or question. Please be as specific as possible: |
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| Additional Information |
| How would you like to see your concern/complaint resolved? |  |
| Have you discussed this concern/complaint with the PI or other staff? |  |
| *If complainant was/is a participant, ask the following:* |
|  | When did you start participating in the project? |  |
|  | Are you still participating in the project? |  |
|  | Do you have a consent form for this project? |  |
|  | Do you have any other written information about this project? |  |
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| Complaint Investigation and Resolution |
| Process of assessing and investigating complaint: |
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| Resolution and Actions taken: |
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