

Instructions to Complete CITI Training

Log into CITI: Copy and paste the following URL into your web browser: <https://www.citiprogram.org>. Follow the on screen instructions to log into CITI.

Affiliate with UNM Main Campus: Once you have successfully logged into CITI, on the arrow next to your name to open your Profile. Choose “Add Institutional Affiliation” and select “University of New Mexico, Main Campus”. Check both boxes and select continue.

Institutional Email: If you are affiliated with UNM enter your UNM email. If you are an external partner enter your preferred contact email address.


*All persons external to UNM will need to upload their CITI completion report with their protocol submission for verification of CITI.

Department: If you are affiliated with UNM enter your UNM department. If you are external to UNM enter external as your department.

Role: Select the most applicable role from the drop-down menu.

Note: The CITI account is not linked to your UNM NetID account. If you forget your username/password, follow on-screen instructions to retrieve your information.



To find your organization, enter its name in the box below, then pick from the list of choices provided. 

University of New Mexico, Main Campus

- I AGREE to the [Terms of Service](#) for accessing CITI Program materials.
- I affirm that I am an affiliate of University of New Mexico, Main Campus. 

Continue

Institutional email address *

We recommend providing an email address issued by University of New Mexico, Main Campus or an approved affiliate, rather than a personal one like @gmail, @hotmail, etc. This will help University of New Mexico, Main Campus officials identify your learning records in reports.


Enter a valid Institutional Email Address.

Verify Institutional email address *

Re-enter Institutional Email Address.

Department *

Role? *

Selecting Training Course: After affiliating with UNM, Main Campus, you will choose a learner group. **Choose the required “Main Campus Researchers” group.** You are required to take eight (8) required modules and four (4) elective modules (from a selection of 21). You may also choose to take supplemental trainings.

View/Complete CITI Courses: Click on “University of New Mexico, Main Campus Courses” to view your selected course(s). Click on the course title to complete the required modules.

Status/Print CITI Completion Report: Once the course has been completed and passed, the Status will read “Passed.” Then you will be able to print a completion report or certificate. *Note: If **Status** does not say “Passed,” you must complete the required modules in the course.*

Change Course Selection: To update your course selections, choose “Add a Course.”

Instructions Page: Click the “View instructions page” link for assistance.

Question 1

Human Subjects Research

Please choose one learner group below based on your role and the type of human subjects activities you will conduct. You will be enrolled in the Basic Course for that group.

Choose one answer

Main Campus Researchers

Main Campus IRB Members

Not at this time, thank you.

University of New Mexico, Main Campus Courses			
Course	Status	Completion Report	Survey
Main Campus Researchers	Passed 09/20/2015	View Print Report	Post-course evaluation

- My Learner Tools for University of New Mexico, Main Campus
- [Add a Course](#)
 - [Remove a Course](#)
 - [View Previously Completed Coursework](#)
 - [Update Institution Profile](#)
 - [View instructions page](#)
 - [Remove Affiliation](#)

For further assistance, contact the UNM Office of the Institutional Review Board at: IRBMainCampus@unm.edu or (505) 277-2644